

EMPLOYEE SELF APPRAISAL FORM

DATE : 25/04/2022

EMPLOYEE NAME: Asst. Prof. Amol Matore

Reason for Evaluation:

<input checked="" type="checkbox"/> Annual	<input type="checkbox"/> Promotion	<input type="checkbox"/> Merit	<input type="checkbox"/> Other
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Starting Date in Position:

Date of Last Evaluation:

The Royal College of Science & Commerce is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about performance and position responsibilities.

This self-appraisal is intended to help employees objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs, and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the College. This form will become pan of an employee's permanent personnel record attached to the corresponding performance evaluation form.

- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Motivated to student to Improve there study and performance.

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

maintain all types of documentation.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

Doing practice work.

- 4) What courses, training, or experience most benefited you since your last evaluation?

Attended FDP and other work shop which is related to educational factor.

In what areas could you have used more experience or training?

Teach them practically also



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Principal  
ROYAL COLLEGE OF SCIENCE & COMMERCE  
P & T Colony, Nandivli Village,  
Dombivli (E), Dist. Thane.

# EMPLOYEE SELF APPRAISAL FORM

DATE : 28/04/2022

EMPLOYEE NAME: Asst. Prof. Rashmi Mishra

**Reason for Evaluation:**

<input checked="" type="checkbox"/>	Annual
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<input type="checkbox"/>	Promotion
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<input type="checkbox"/>	Merit
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<input type="checkbox"/>	Other
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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

motivated the student to improve their performance by clarifying their flaws

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Arrive on time & prepared for all classes, meeting academic activity & special events.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

Improved in paper correction & marking system.

- 4) What courses, training, or experience most benefited you since your last evaluation?

Attended various workshops & webinar on teaching skills

- 5) In what areas could you have used more experience or training?

By using new examples in concerned subject

  
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**EMPLOYEE SELF APPRAISAL FORM**

DATE : 26/04/2022

EMPLOYEE NAME: Asst. Prof. Varsha Lalwani

**Reason for Evaluation:**

Annual

Promotion

Merit

Other

**Starting Date in Position:**

**Date of Last Evaluation:**

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- 1) **Since your last evaluation, what job-related accomplishments are you most proud of, and why?**

Breaked up difficult subjects into smaller section so they can prepare by giving my best

- 2) **Which of your responsibilities did you perform best or improve in the most? What contributed to this?**

Give attention to quality and excellence in completing assignment.

- 3) **Which of your responsibilities could you have performed better? What affected your performance?**

Improved in test conduct periods & class control

- 4) **What courses, training, or experience most benefited you since your last evaluation?**

Attended various workshops & FDP

programs on online teaching process.  
**In what areas could you have used more experience or training?**

While taking lecture give them practical & theoretical knowledge



*Varsha Lalwani*  
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Nandivli (E), Dist. Thane.

# EMPLOYEE SELF APPRAISAL FORM

DATE : 26/04/2022

EMPLOYEE NAME: Prof. Meera Panda

Reason for Evaluation:

<input checked="" type="checkbox"/> Annual
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<input type="checkbox"/> Promotion
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<input type="checkbox"/> Merit
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<input type="checkbox"/> Other
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Starting Date in Position:

Date of Last Evaluation:

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

maintain interest of students by giving my best knowledge.

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Given attention to quality & excellence in completing assignment.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

Improved in teaching skills by using more

- 4) What courses, training, or <sup>examples</sup> experience most benefited you since your last evaluation?

Some higher studies like MA

In what areas could you have used more experience or training?

While conducting activities managed everything by order



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**EMPLOYEE SELF APPRAISAL FORM**

DATE : 28/04/22

EMPLOYEE NAME: Prof. Suresh Joshi

**Reason for Evaluation:**

Annual

Promotion

Merit

Other

**Starting Date in Position:**

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1) **Since your last evaluation, what job-related accomplishments are you most proud of, and why?**

Helping our Juniors and get new knowledge from them.

2) **Which of your responsibilities did you perform best or improve in the most? What contributed to this?**

Practical Knowledge

3) **Which of your responsibilities could you have performed better? What affected your performance?**

Make use Learning new thing regarding Education.

4) **What courses, training, or experience most benefited you since your last evaluation?**

FDP Workshops help to benefited for my qualification

**In what areas could you have used more experience or training?**

Using case-studies for Students

  
Principal



**EMPLOYEE SELF APPRAISAL FORM**

DATE : 29/04/22

EMPLOYEE NAME: Prof. Rajanish Prajapati

Reason for Evaluation:

<input checked="" type="checkbox"/>	Annual
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<input type="checkbox"/>	Promotion
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<input type="checkbox"/>	Merit
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<input type="checkbox"/>	Other
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Starting Date in Position:

Date of Last Evaluation:

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1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Stimulated minds of students by giving my best knowledge.

2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Improved my teaching skills and gave best possible classroom experience to students.

3) Which of your responsibilities could you have performed better? What affected your performance?

Need to make myself better in paper corrections and setting question paper.

4) What courses, training, or experience most benefited you since your last evaluation?

Some professional courses like PGDM.

In what areas could you have used more experience or training?

In giving some updated examples of concerned subjects

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# EMPLOYEE SELF APPRAISAL FORM

DATE : 28/04/2022

EMPLOYEE NAME: Prof. Meera Menon

Reason for Evaluation:

Annual

Promotion

Merit

Other

Starting Date in Position:

Date of Last Evaluation:

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Guided students to improve their knowledge & doubt solving with me

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Uphold the values of honesty and academic integrity

- 3) Which of your responsibilities could you have performed better? What affected your performance?

Improved in explanation method by using audio video usual method.

- 4) What courses, training, or experience most benefited you since your last evaluation?

Attended FDP on teaching & learning process.

- 5) In what areas could you have used more experience or training?

Teach them practically also



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EMPLOYEE SELF APPRAISAL FORM

DATE : 28/04/22

Prof.

Dippika Pitale

EMPLOYEE NAME:

Reason for Evaluation:

Annual

Promotion

Merit

Other

Starting Date in Position:

Date of Last Evaluation:

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1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Doing Experiment with my work

2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Using electronic equipment

3) Which of your responsibilities could you have performed better? What affected your performance?

working on committees and get more interaction with Govt-side.

4) What courses, training, or experience most benefited you since your last evaluation?

Practical Training

In what areas could you have used more experience or training?

More Exposure on Co-operative life



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**EMPLOYEE SELF APPRAISAL FORM**

DATE : 27/04/2022

EMPLOYEE NAME: Prof. Raj Pillai

**Reason for Evaluation:**

Annual

Promotion

Merit

Other

**Starting Date in Position:**

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- 1) **Since your last evaluation, what job-related accomplishments are you most proud of, and why?**

Proud of teaching students in <sup>every</sup> way possible

- 2) **Which of your responsibilities did you perform best or improve in the most? What contributed to this?**

Performed the values and academic integrity

- 3) **Which of your responsibilities could you have performed better? What affected your performance?**

Method by using audio video

- 4) **What courses, training, or experience most benefited you since your last evaluation?**

Attended work shop

**In what areas could you have used more experience or training?**

Audio visual process



Hah  
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**EMPLOYEE SELF APPRAISAL FORM**

DATE : 28/04/2022

EMPLOYEE NAME: Prof. Swapnil Chaudhari

Reason for Evaluation:

Annual

Promotion

Merit

Other

Starting Date in Position:

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1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Helped & guided students to improve the knowledge regarding the subject.

2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Uphold values of honesty regarding teaching & academic work.

3) Which of your responsibilities could you have performed better? What affected your performance?

Using PPT & technical skills

4) What courses, training, or experience most benefited you since your last evaluation?

Training by University & attended FDP programme

5) In what areas could you have used more experience or training?

Solving doubts of students



[Signature]  
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**EMPLOYEE SELF APPRAISAL FORM**

DATE : 29/04/2022

EMPLOYEE NAME: Prof. Priti Rane

**Reason for Evaluation:**

<input checked="" type="checkbox"/>	Annual
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<input type="checkbox"/>	Promotion
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<input type="checkbox"/>	Merit
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<input type="checkbox"/>	Other
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- 1) **Since your last evaluation, what job-related accomplishments are you most proud of, and why?**

Taken Part in interdepartment Activities & cultural Activities

- 2) **Which of your responsibilities did you perform best or improve in the most? What contributed to this?**

Taken initiative in teaching with more practical way. Subject taught in with practical experience

- 3) **Which of your responsibilities could you have performed better? What affected your performance?**

whatever responsibilities given by college I completed it honestly

- 4) **What courses, training, or experience most benefited you since your last evaluation?**

Taken part in external exam conduction.

- 5) **In what areas could you have used more experience or training?**

In student groupup activities and in sports as well as cultural



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Dombivli (E), Dist. Thane.

## EMPLOYEE SELF APPRAISAL FORM

DATE : 28/04/2022

EMPLOYEE NAME: Prof. Namarka Singh

**Reason for Evaluation:**

 Annual Promotion Merit Other

**Starting Date in Position:**

**Date of Last Evaluation:**

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- 1) **Since your last evaluation, what job-related accomplishments are you most proud of, and why?**

I have been studying to teach students and my studies were implied by students successfully.

- 2) **Which of your responsibilities did you perform best or improve in the most? What contributed to this?**

Improve my teaching skills, use student centric approach.

- 3) **Which of your responsibilities could you have performed better? What affected your performance?**

I have to improve more when it comes to controlling the classroom.

- 4) **What courses, training, or experience most benefited you since your last evaluation?**

Didn't attend any official course, but guidance of Senior authorities helped a lot.

- 5) **In what areas could you have used more experience or training?**

While solving doubts of students

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